

# 2025 DC CAPE Training #1



**DC  
CAPE**

DC COMPREHENSIVE  
ASSESSMENTS OF  
PROGRESS IN EDUCATION



Pearson

# Supported By:

## OSSE Team



**Stephanie Snyder, Director of Assessments**

**Chelsea Charland, Deputy Director of Assessments**

**Yolanda Barber, Assessment Specialist, Math**

**Rachel Knaizer, Assessment Specialist, ELA**

**Rohini Ramnath, Assessment Specialist, Test Security**

## Pearson Team

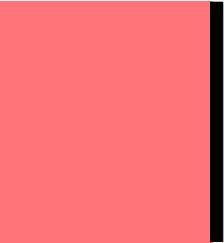


**Jeff Heathman, Program Manager**

**Kourtney Mikesell, Project Manager**

**Kai Bouma, Project Manager**

**Brendon Bourque, Project Manager**



# Before we begin

- We are happy to be speaking with you today!
- Please be advised that we have turned off your video and audio capabilities to preserve bandwidth. Please feel free to share any ideas or ask any questions by typing them in the chat.
- We will be recording this meeting. The presentation will be posted to Support Portal
- We appreciate all feedback in the survey at the end
- All questions in the chat are captured and may get answered during the presentation or in correspondence following this meeting

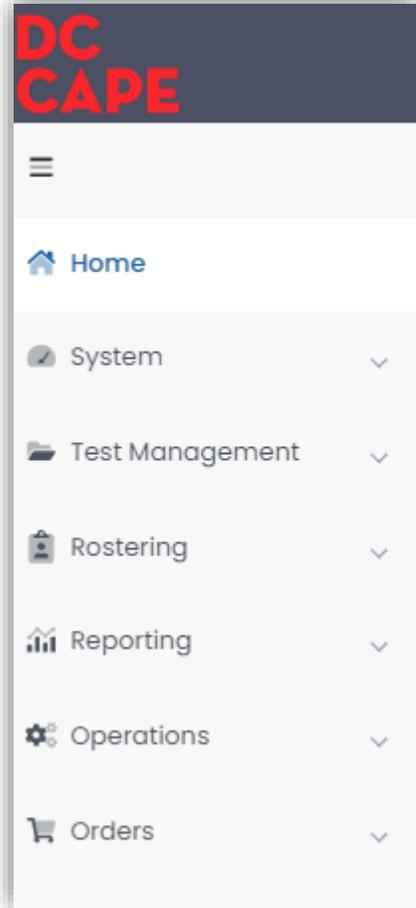
# Agenda

- DC CAPE Overview
  - Home screen
  - Test Management
  - Rostering
  - Reporting
  - Operations
  - Orders
- Assignment Tagging
  - Step by step
  - Troubleshooting
- Accommodations Hierarchy and Loading
  - Step by step
  - Scenarios
- Questions/Feedback



# Home Screen

# Home Screen: Resources



DC CAPE navigation sidebar with menu items: Home, System, Test Management, Rostering, Reporting, Operations, and Orders.



2024-2025 Statewide Testing Windows		
	Online Testing	Paper Testing (accommodations only)
DC CAPE (ELA, Math, and Science)	3/31/25 - 5/23/25	3/31/25 - 5/16/25

### Key Dates

- 3/4/25-5/30/25 - Order window for materials
- 3/17/25 - Materials begin to arrive in schools
- 5/16/25 - Order window closes (test materials)
- 5/23/25 - Deadline to ship paper-based testing scorable and nonscorable materials to Pearson (test booklets, answer docs)
- 5/30/25 - Deadline to ship all nonscorable materials (paper-based and computer-based)
- 5/30/25 - Order window closes (return materials)

**Pearson Support Portal:** <https://dc.mypearsonsupport.com/>

- Test manuals and test administration documents
- Technology setup instructions and system requirements
- Sample tests and tutorials

**District of Columbia Office of the State Superintendent of Education:** <https://osse.dc.gov/assessments>

- Test coordinator resources and training schedules: <https://osse.dc.gov/page/test-coordinator-resources>
- Accommodations and accessibility policy information: <https://osse.dc.gov/service/testing-accommodations>
- Test security policies and documents: <https://osse.dc.gov/service/test-security-and-test-integrity-information-and-documents>

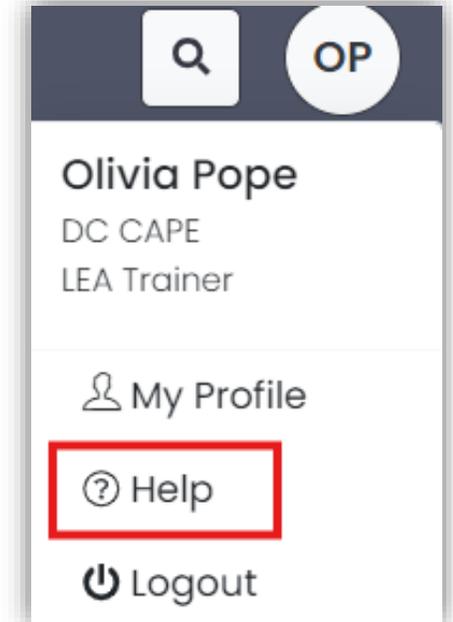
### Contact Us

**Customer Support**  
1-866-688-9555

[Support Webform](#)

[Chat Now](#)

Monday-Friday  
6:00am - 7:30pm



User profile sidebar for Olivia Pope, DC CAPE LEA Trainer. Includes search icon, profile icon, and menu items: My Profile, Help (highlighted with a red box), and Logout.

There are many places where you can get support.



# Rostering: Users

# User Role Matrix

	Ability	LEA Test Coordinator	School Test Coordinator	Technology Coordinator	Special Pops. Coordinator
1	View Organizations	✓	✓	✓	✓
2	User file import/export	✓	✓		
3	Manually create users	✓	✓		
4	View User information	✓	✓	✓	✓
5	Student Assignment Tag upload/manually edit	✓	✓		✓
6	Student Accommodation upload/manually edit	✓	✓		✓
7	Proctor Group upload/manually create	✓	✓		
8	Apply accountability codes	✓	✓		
9	Orders create, manage, edit, track, view reports	✓	✓		
10	View Progress/Activity reports	✓	✓		

# Adding Users

Users can be created individually or by bulk import.

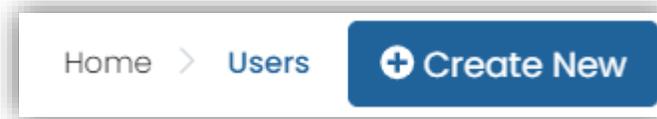
Once they are created be sure to send them a welcome email to complete the user account setup process.

Home > Users [+ Create New](#)

Identifier
11-5139
11-5140
11-5189
11-5191

- Export Selected Users
- Student Accommodation Upload
- Student Assignment Tag Upload
- Send Welcome Email(s)**
- Send Password Reset Email(s)

# Adding Users: Individually



1. Navigate to **Rostering > Users**
2. In the upper right, select **Create New**
3. Enter the first and last name of the user
4. For Roles, pick only one :
  - School Test Coordinator (STC)
  - Special Populations Coordinator (SPC)
  - Technology Coordinator (TC)

If a user serves in multiple roles, pick the most applicable. School Test Coordinators can create other users with the same role.
5. For **Identifier**, add the user's email, and then paste it into the **Sourced ID** field, **Username** and **Email** fields
6. Do NOT enter anything for grade
7. For **Org Scopes**, enter one school, or multiple schools if applicable

A screenshot of a 'User Setup' form. The form has a title bar with a back arrow, 'User Setup:', and 'Cancel' and 'Save' buttons. On the left is a sidebar with 'History', 'Information', and 'Preferred Names'. The main area is titled 'User Setup' with the subtitle 'Manage User Settings'. It contains several input fields: 'First Name', 'Middle Name', and 'Last Name', each with a red asterisk indicating it is required. Below these are 'Role' (a dropdown menu currently set to 'None') and 'Identifier' (a text input field containing 'User Identifier'). A small note below the Identifier field reads 'Client defined Identifier for user.'

# Adding Users: Individually

8. Do **NOT** set a password
9. Leave 'User enabled' checkbox selected
10. Select the '**Send Welcome Email**' checkbox
11. Click **Save**

You will see a temporary pop-up message in **green** confirming the user is added.

12. Click the **Back** arrow button
13. Repeat steps as needed to add more users

← User Setup: Cancel Save

History

Information

Preferred Names

User Sourced ID

Username \*

Username

User Email

ol

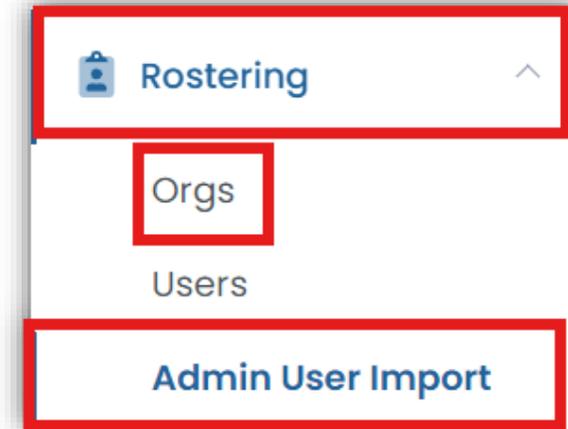
~~Set Password~~

User Enabled  
Users that are not enabled are not able to login.

Send Welcome Email(s)  
When checked, the user will receive a welcome email at "ol" upon creation.

# Adding Users: Bulk Upload

1. First go to **Rostering >Orgs**; search for your org and take note of the **Identifier** number
2. Navigate to **Rostering > Admin User Import**
3. Read the Admin User Import via CSV instructions
4. Click the **download template button**
5. Open and save the template locally.
6. Fill in the spreadsheet
  - Enter user's email address in the **Identifier** and **Email** columns
  - Enter the **first name** and **last name**



Identifier
11-5139
11-5140
11-5189
11-5191

# Adding Users: Bulk Upload

Complete the remaining columns:

- Complete the **RoleCode** with STC, SPC, or TC
- Add the school identifier from step 1 in the **OrgIdentifier** column

1. Save the complete CSV file
2. On the Admin User Import via CSV page, click inside the outlined **green area** to choose a file
3. Navigate to the file you created and open it
4. Click on **Upload**
5. A Confirm Upload popup window will appear to confirm the role and org. Click **Confirm**
6. A temporary message will appear in the bottom of the screen to confirm the amount of users

D	E	F
Email	RoleCode	OrgIdentifier
<a href="mailto:jackie.robinson@cabinet.com">jackie.robinson@cabinet.com</a>	STC	11
<a href="mailto:iverson.allen@cabinet.com">iverson.allen@cabinet.com</a>	TC	11
<a href="mailto:toni.morrison@cabinet.com">toni.morrison@cabinet.com</a>	STC	11
<a href="mailto:langston.huges@cabinet.com">langston.huges@cabinet.com</a>	SPC	11

**Step 3:** Upload the modified file into ADAM.

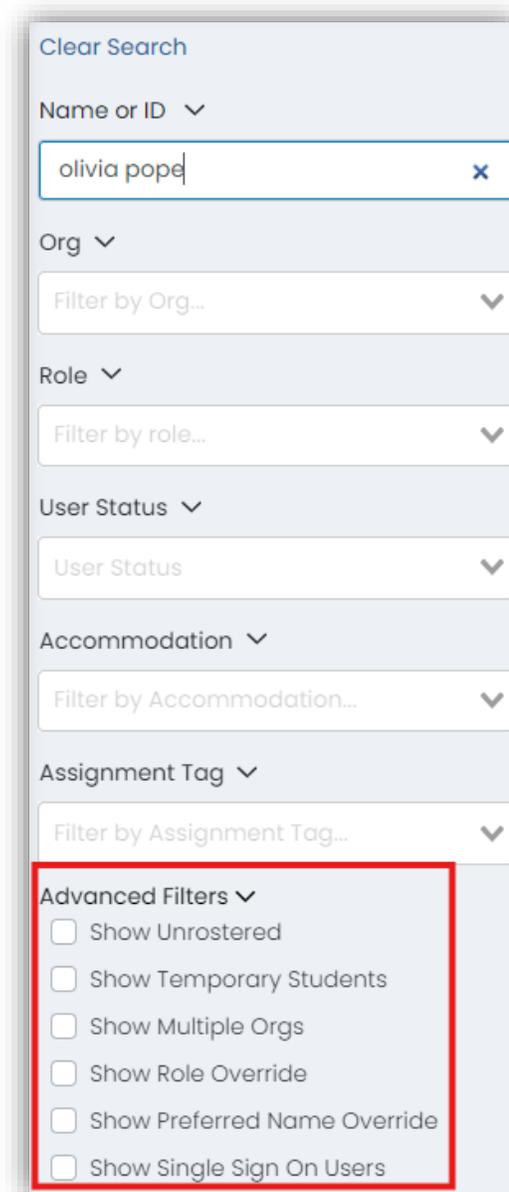
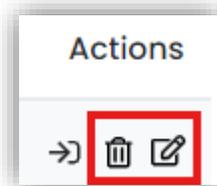
non\_student\_user\_import\_template\_01\_13\_2025.csv

# Searching User Accounts

When searching for users be mindful of the Advanced filter dropdown to drill down to specific groups of users.

If you need to confirm who has already been added, modify or delete existing accounts, you can use available filters to view and access user accounts.

In the search results, you can click the Edit icon for a user to edit their account if needed, or the Delete icon to remove the account. LEAs accounts from the automatic nightly feed from the OSSE system. If an LEA account needs to be modified it must go through the OSSE system.

A screenshot of a user search interface. It features a "Clear Search" link at the top. Below it are several filter sections, each with a dropdown arrow: "Name or ID" (containing a search box with "olivia pope" and a close button), "Org" (containing a "Filter by Org..." dropdown), "Role" (containing a "Filter by role..." dropdown), "User Status" (containing a "User Status" dropdown), "Accommodation" (containing a "Filter by Accommodation..." dropdown), and "Assignment Tag" (containing a "Filter by Assignment Tag..." dropdown). At the bottom, the "Advanced Filters" section is expanded, showing a list of checkboxes: "Show Unrostered", "Show Temporary Students", "Show Multiple Orgs", "Show Role Override", "Show Preferred Name Override", and "Show Single Sign On Users". The entire Advanced Filters section is enclosed in a red border.



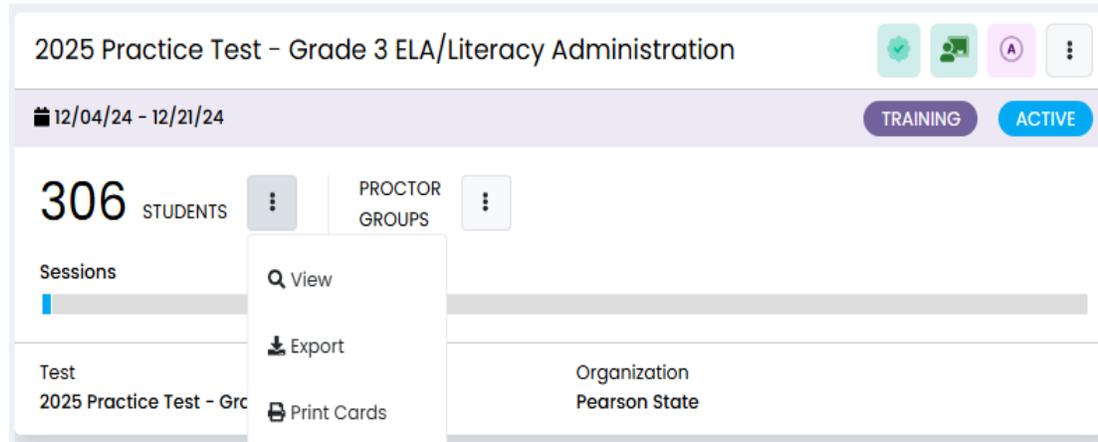
# Test Management

# Administration Card: New Look and Feel

1

## Kabob Menus

This condensed look allows you to view, export, and print cards even when you are using a smaller screen.



2

## Sessions Progress Bar

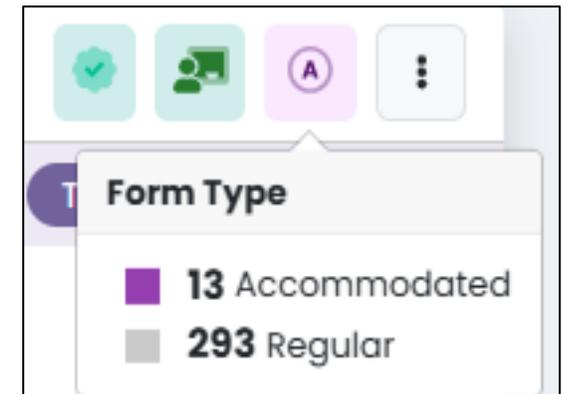
When you hover your mouse over the progress bar you will see the breakdown of sessions that are started and not started.



3

## The "A" icon

When you hover over the "A" icon you will see how many students are assigned an accommodated form. If you click on this icon you will be taken to the Accommodation Dashboard.



# Training Administrations

This is where you get to learn, test, and discover how testing day will go. The training administrations will house the gateway into secure Practice Tests to do infrastructure trials, do preliminary tests with your students, or walk through setting up proctor groups.

2025 Practice Test - Grade 6 Math

12/23/24 - 01/31/25

TRAINING ACTIVE

116 STUDENTS

PROCTOR GROUPS

Sessions

Test  
2025 Practice Test - Grade 6 Math

View  
Export  
Print Cards

# Accommodation Dashboard

Verify your students have the correct accommodations and form types assigned. The Form Type column depicts the form assigned and will allow you to decide if any changes are needed or if any actions have been applied.

116 STUDENTS

FORM TYPE

3 ACCOMMODATED | 113 REGULAR

View by Form Type: All (116)

Search...

1

1 to 3 (3)

Display Name	Orgs	Testing School	Test Progress	Test Status	Form Type	Auth Fields (Family Name, Random ID)	Test Code	Accommodation	Code	Actions
Abby Morton	Garden Grove Middle School	Liberty Middle School		NOT STARTED	Language : Spanish	Morton, 1970039133	A7DGM5	2		
Elouise O'Brien	Liberty Middle School	Summerville Middle School		NOT STARTED	Text-to-Speech Text plus Graphics	O'Brien, 7921266185	H6PADY	2		
Gavin Lindsey	Garden Grove Middle School	Liberty Middle School		NOT STARTED	Text-to-Speech Text plus Graphics	Lindsey, 4603513560	A7DGM5	3		

# Proctor Group Setup and Management Page

Access where to create or upload groups, view the unassigned group, and where to manage the student view and proctor dashboard.

3

PROCTOR  
GROUPS

+ Create Group

Upload Group

TEST CODE **T2ZT5T** PASSWORD  
**FNR6SR**

116  
STUDENTS

18  
ASSIGNED

98  
UNASSIGNED

View Unassigned

Search by Proctor Group Name or Student

Hide Empty

1 to 3 (3)

« ‹ 1 › »

Name	Testing School	Students	Test Code	Proctor Pw	Test Progress	Actions
SP -demo1-6math	 Summerville Middle School	5	H6PADY	QASXDQ		 
SP -demo2-6math	 Liberty Middle School	10	A7DGM5	D4D5KV		 
Jeff - Test	 Mountain High	3	NR2BBJ	UNMHZQ		 

# Proctor Dashboard

Access the status of your student's testing progress. View the start time, test progress, test status, section progress, item progress, and total test duration.

\*Section Progress Exceptions- tests that have Non-calculator and calculator parts (Math- grade 6 & 7; ALG I, ALGII, GEO)

All 5Not Started 2In Progress 2Paused 0Submitted 0Needs Attention 0Exited 1

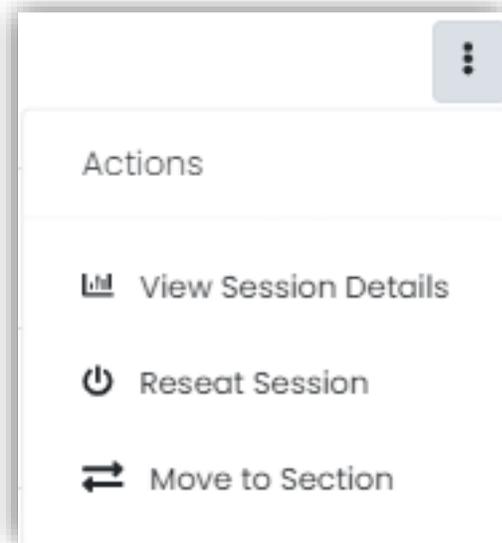
Group Actions:  
📄 ↔️ ↔️ 🔌

🔄 Auto Refresh (5 mins) 1 to 5 (5) « « 1 » »

Tester	Identifier	Orgs	Started Time	Test Progress	Test Status	Section Progress	Item Progress	Test Duration	Accommodation	Code	Actions
Doris Medina	100001169	Liberty Middle School	Jan 2nd, 9:43:55 pm	▶▶	EXITED	Section 1 - Part 1 (Non-Calculator)	25% Answered	00:06:07			⋮
Elijah Blackburn	100001020	Garden Grove Middle School	Jan 2nd, 10:00:42 pm	▶▶	RESEAT	Section 1 - Part 1 (Non-Calculator) <sup>3</sup>	0% Answered				⋮
Elissa Pineda	100001128	Liberty Middle School	Not Started	⌛	NOT STARTED	None	None				⋮
Elouise O'Brien	100001149	Liberty Middle School	Jan 2nd, 10:12:09 pm	▶▶	IN PROGRESS	Section 1 - Part 1 (Non-Calculator)	11% Answered	00:01:44		2	⋮
Evan Lynn	100001176	Liberty Middle School	Not Started	⌛	NOT STARTED	None	None				⋮

# Proctor Dashboard-Session Details

Access the session details from the actions kabob menu. View which sections have the seal codes, the start/end time, the current section, and current item.



**Session Details**

**Elouise O'Brien**  
ID: 100001149

Last Updated **Jan 2nd, 10:29:01 pm** Refresh

Test: **2025 Practice Test - Grade 6 Math** Test Start Time: **Jan 2nd, 10:12:09 pm** Test Submitted Time: - Test Status: **IN PROGRESS**

**Section Information**

Section ID	Name	Section Type	Progress	Seal Code	Start Time	End/Exited Time
Section1p1	Section 1 - Part 1 (Non-Calculator)	Linear		Y	Jan 2nd, 10:12:39 pm	Jan 2nd, 10:14:50 pm
Section1p2	Section 1 - Part 2 (Calculator)	Linear		N	Not Started	Not Started
Section2	Section 2 (Calculator)	Linear		Y	Not Started	Not Started
Section3	Section 3 (Calculator)	Linear		Y	Not Started	Not Started

**29** ITEMS | **4** VISITED | **3** ANSWERED | **26** REMAINING

#	Section ID	Sequence	Item UIN	Progress	Last Update
9	Section1p1	10	VF492445_TTS	REMAINING	Not Started
10	Section1p1	11	VH054352_TTS Current Item	REMAINING	Not Started
11	Section1p2	1	VF560280_TTS	REMAINING	Not Started

Close

# Proctor Dashboard- Status Meanings

Possible combinations of Test Progress and Test Status:

- If Test Progress Is **Not Started**, the possible Test Status value is: Not Started
- If Test Progress is **Started**, the possible Test Status values are: In Progress, Reseat, and Exited
- If Test Progress is **Submitted**, the possible Test Status value is: Submitted

The diagram illustrates the relationship between Test Progress and TestNav Status. It is organized into four columns:

- Progress: Not Started:** Shows a progress indicator with an hourglass icon and a grey button labeled "NOT STARTED".
- Progress: Started:** Shows three progress indicators with double arrow icons. The first is associated with a blue button labeled "IN PROGRESS", the second with an orange button labeled "RESEATED", and the third with a red button labeled "EXITED".
- TestNav Status:** A vertical column of icons: a double arrow, an hourglass, a green checkmark, a red arrow pointing right, and a blue refresh icon.
- Progress: Submitted:** Shows a progress indicator with a green checkmark icon and a green button labeled "SUBMITTED".

A callout box highlights the "RESEATED" status:

The session has been marked to begin again.  
**TestNav Status:** Reseat  
**RESEAT**



# Reporting

# Progress Report – Progress by Sections Tab

This view can be exported for details on individual students and timed progress during testing.

\*Section Progress Exceptions- tests that have Non-calculator and calculator parts (Math- grade 6 &7; ALG I, ALGII, GEO)

The screenshot shows the 'Progress Report' interface for the '2025 Practice Test - Grade 6 Math'. The 'Progress by Sections' tab is selected and highlighted with a red box. Below this, four sections are displayed with progress bars and statistics:

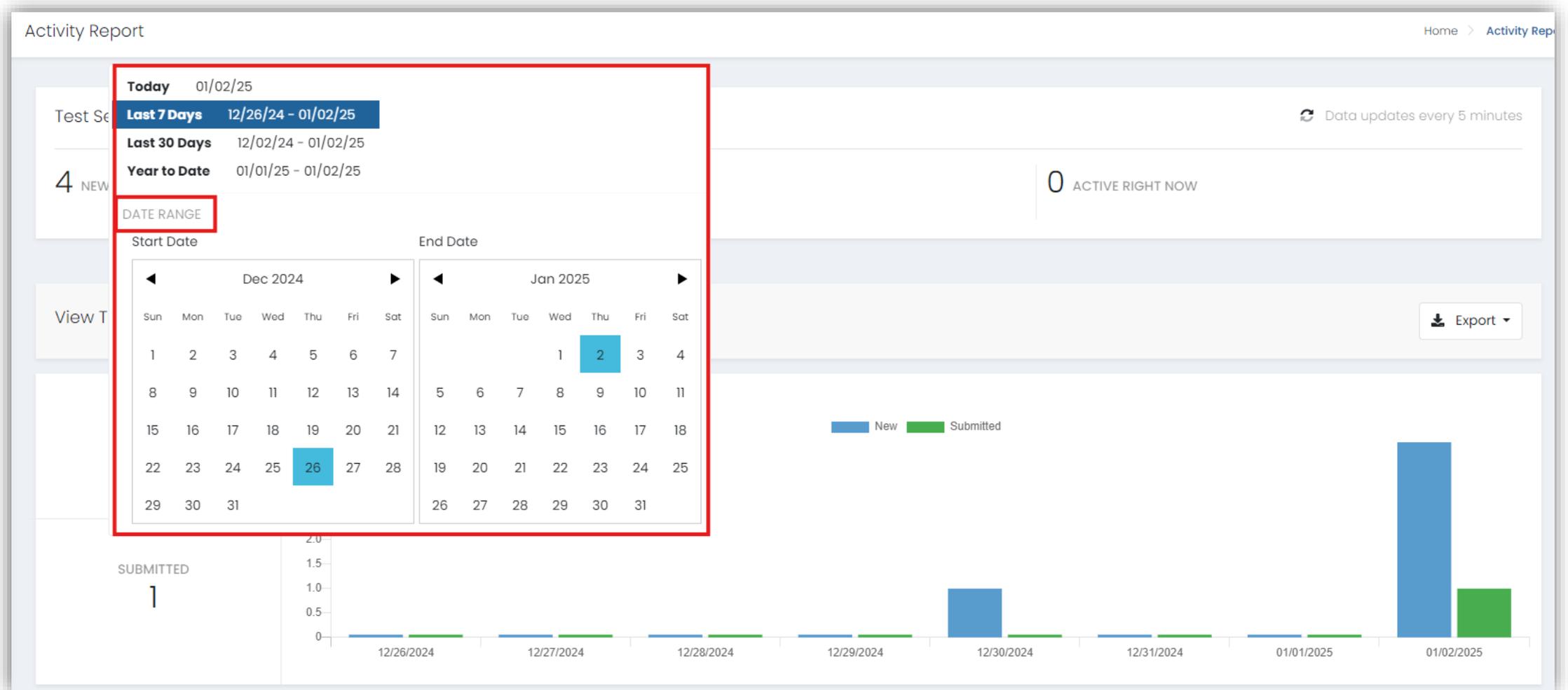
- Section 1:** Submitted 3, Started 1, Not Started 112
- Section 2:** Submitted 2, Started 1, Not Started 113
- Section 3:** Submitted 1, Started 0, Not Started 115
- Section 4:** Submitted 1, Started 0, Not Started 115

The 'Progress Comparison' section is also visible, with a table showing progress for 'DC CAPE' and 'Pearson State'. The 'Export Report' button is highlighted with a red box.

Scope	Students	Section 1			Section 2			Section 3			Section 4		
		Submitted	Started	Not Started									
DC CAPE	116	3	1	112	2	1	113	1	0	115	1	0	115
▼ Pearson State	116	3	1	112	2	1	113	1	0	115	1	0	115

# Activity Report

Monitor the testing progress and volumes throughout the testing window. This may give insight into future planning of testing volume. Export this report to keep for your records year over year.





# Operations

# Session Explorer – Export

Select students to export selected sessions and export selected session sections. Use these reports to help plan makeup sessions.

Session Explorer Home > Session Explorer Export History

Show Remote Session Only

Report Filters

Organization

Test Status

Accommodations

Accountability Codes

Score Status

Advanced Filters

Results

<input type="checkbox"/>	Student ID	Student Name	Test Name	Test Progress	Test Status	Orgs				
<input type="checkbox"/>	100001169	Doris Medina	2025 Practice Test - Grade 6 Math		EXITED	Liberty Middle School	Liberty Middle School	Summer Middle School		
<input type="checkbox"/>	100001149	Elouise O'Brien	2025 Practice Test - Grade 6 Math		EXITED	Liberty Middle School	Liberty Middle School	Summer Middle School		
<input type="checkbox"/>	100001176	Evan Lynn	2025 Practice Test - Grade 6 Math		SUBMITTED	Liberty Middle School	Liberty Middle School	Summer Middle School		

Export Selected Sessions

Export Selected Session Sections

Bulk Apply Accountability Codes



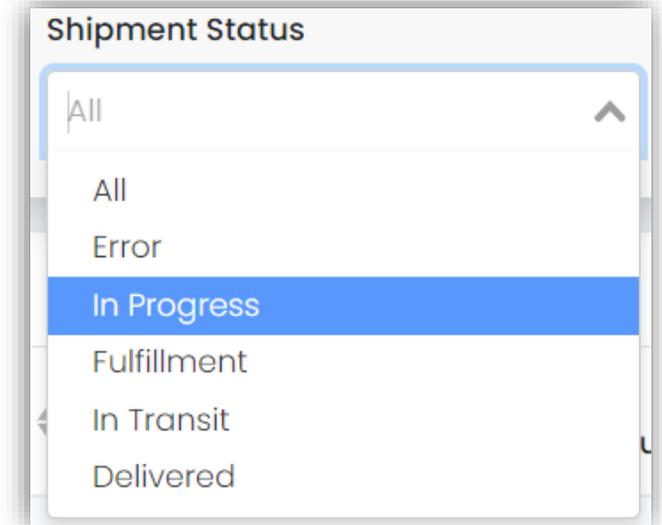
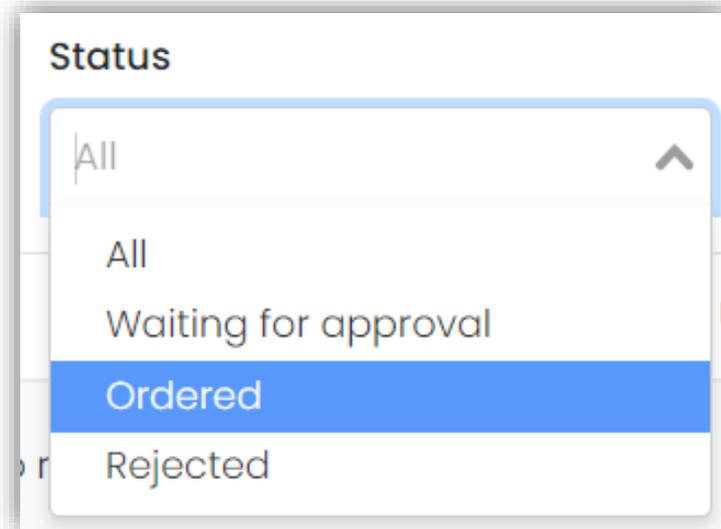
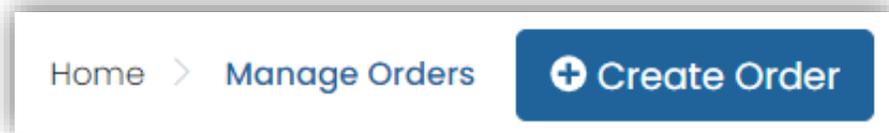
# Orders

# Create, Manage, and Track Orders

The order process provides more feedback on the status.

Ordering accommodated materials has been adjusted:

- Only manuals (TCM and TAM) will be automatically sent based on student data in ADAM
- Order what you need when you need it
- **The Order Window is 3/4/25 – 5/30/25**
- Orders are created, edited or canceled by a user having either the LEA Test Coordinator or School Test Coordinator role.
- Orders are approved by OSSE.



# View Order Reports

Reports are available with and export feature. Also note the tabs for Items summary, Items Details, Orders Summary, and Orders Details

The screenshot displays the 'Order Reports' interface. At the top left, the title 'Order Reports' is shown, and at the top right, there is a breadcrumb trail: 'Home > Order Reports'. Below the title, there is a filter section with three dropdown menus: 'Item' (containing a 'Search' input field), 'Org' (set to 'ALL'), and 'Distribution' (set to 'ALL'). To the right of these filters is a red-bordered button labeled 'Export' with a bar chart icon. Below the filters, there is a tabbed interface with four tabs: 'Items Summary' (which is the active tab and highlighted with a blue bar), 'Items Details', 'Orders Summary', and 'Orders Details'. To the right of the tabs, there is a pagination control showing '1 to 0 (0)' and a set of navigation buttons: a double left arrow, a single left arrow, a blue box containing the number '1', a single right arrow, and a double right arrow. Below the tabs and pagination, there is a table header with seven columns, each with a diamond icon for sorting: 'Item Number', 'Item Description', 'Quantity', 'Waiting for approval', 'Ordered', 'Failed', and 'Rejected'.



Break (10 Minutes)



# Scavenger Hunt Demo



# Assignment Tagging

# Assignment Tagging: Individual Student

1. Start at Rostering > Users
2. Search for the user by name or ID
3. In the Actions column click the Edit icon
4. In the side navigation panel click on Assignment Tag(s)
5. Choose the appropriate tag(s)

Accommodations

Administrations

Assignment Tag(s)

Demographics

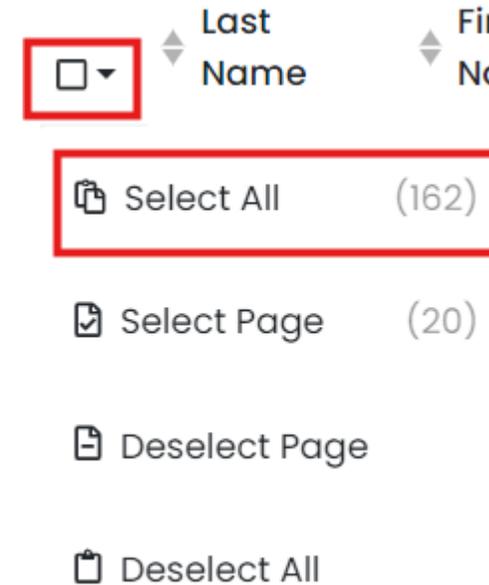
History

Information

Preferred Names

# Assignment Tagging: Bulk Upload

1. Start at Rostering > Users
2. Search for the appropriate Org.
3. Choose the Role : Student
4. From the results select the top checkbox to select all
5. Click the kabob menu in the top right corner and select Student Assignment Tag Upload
6. Click download template
7. Open the spreadsheet file



# Assignment Tagging: Bulk Upload

- Place a "1" in the appropriate column to tag specific students
- Save the file
- Place the file in the upload field
- Click upload.
- Scroll up and click upload history to view success status
- Check a few students for confirmation

lgrades	ALGII	ALGI	BIO	GEO	ELA9	ELA10
10				1	1	1
10		1				1
10	1			1		1

**Step 3:** Upload the modified file into ADAM.

StudentAssignmentTag 2025-01-03T00\_12\_23-05\_00.csv

Browse

Students: 161

Upload

# Assignment Tagging: Troubleshooting Scenarios

1. Validation Error: click “Download CSV with Errors”
2. Open file. View Error column on the far right and scroll down to see and correct all before trying again. (ex. Invalid Tag value or Identifier Missing)
3. Always refresh your browser before trying to re-upload.

**Step 3:** Upload the modified file into ADAM.

StudentAssignmentTag 2025-01-03T00\_12\_23-05\_00.csv

Browse

Validation Error:

Download CSV with Errors

Students: 161

Upload



# Demo



# Accommodations Hierarchy and Loading

# Accommodations Hierarchy

1. \*Spanish
2. Closed Captioning of Multimedia
3. Text-to-speech (TTS)
4. Human Reader/ Human Signer

If Spanish TTS is needed select both.



1. Be mindful a student will be assigned a TTS form or a Human Reader form. If both are selected TTS will be assigned.
2. You now have the ability to see the form type assigned in the accommodations dashboard, the student dashboard, and the student section of the proctor group.
3. If an accommodation needs to be changed because of an inappropriate form the student status needs to be "Not Started". Once the appropriate accommodation is edited for the student, the student should be rescanned.
4. If a student is in a status other than "Not Started," contact OSSE for support.

# Accommodations: Individual Student

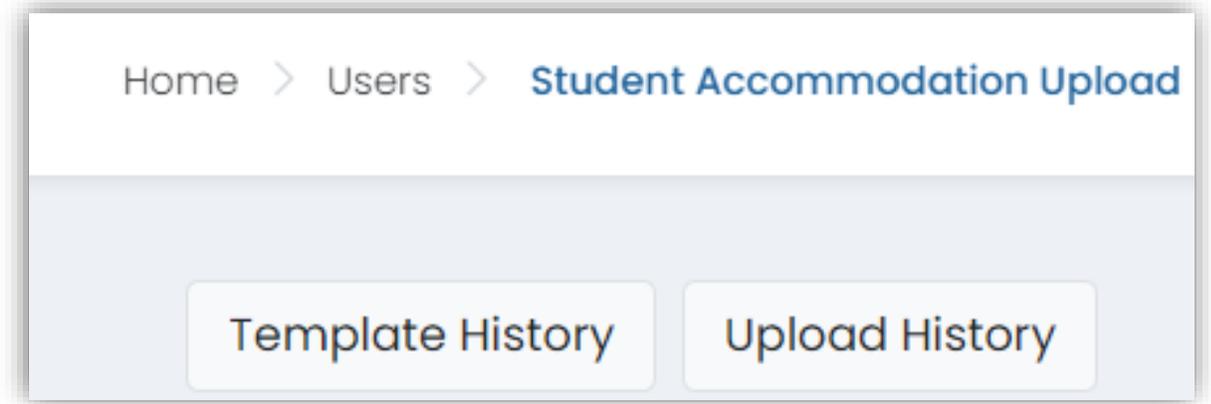
1. Start at Rostering >Users
2. Search for Student name or ID
3. Click Edit in Action column
4. Click Accommodations
5. Click Edit.
6. Click the check box for the appropriate accommodation for the appropriate subject.

The screenshot displays the 'Accommodations' page for an individual student. The 'Accommodations' tab is selected in the sidebar. The top bar includes 'View' and 'Edit' buttons. A search filter is present: 'Filter by Accommodation...'. Below this is an 'Expand/Collapse All' button. The main content area is a table with columns for subjects: ELA/L, Apply to All, Mathematics, and Science. The table lists two accommodations under the 'Text To Speech' category:

	ELA/L	Apply to All	Mathematics	Science
<b>Text-to-Speech Text Only</b> TTS reads printed text, does not read any text for images. (Math/Science only).	<input type="checkbox"/>	>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Text-to-Speech Text plus Graphics</b> TTS reads all printed text and text descriptions for images.	<input type="checkbox"/>	>	<input type="checkbox"/>	<input type="checkbox"/>

# Accommodations: Bulk Upload

1. Start at Rostering > Users
2. Search for the appropriate Org.
3. Choose the Role : Student
4. From the results select the top checkbox to select all
5. Click the kabob menu in the top right corner and select Student Accommodation Upload
6. Scroll down and click to create template
7. Scroll up and click Template History and click the download button



# Accommodations: Bulk Upload

8. Open the spreadsheet file
9. Place a "1" in the appropriate cell to add accommodations specific students for each subject. Students maybe listed 3 times.
10. Save as a .csv file
11. Place the file in the upload field
12. Click upload.
13. Scroll up and click on upload history to view status as Success.
14. Confirm a few students.

	K	L	M	
3	profileName	Frequent Breaks	Small Group Testing	Bra
7	ELA/L	1		
7	Mathematics			
7	Science	1		

**Step 3:** Upload the modified file into ADAM.

student\_accommodation\_import\_9c91b006-2987-4273-9a9e-a21ea4fb139 Browse

Students: 7 (21 Records)



# Demo/ Scenarios



# Questions/Feedback

# Q & A /Training Schedule/ Survey

## Next Training Meetings:

- Virtual Training Thursday January 30, 2025;  
2pm -3pm:  
DC CAPE Overview, Assignment Tagging,  
Accommodations Hierarchy, Accommodations  
Loading, Proctor Groups
- Virtual Training Wednesday February 26, 2025;  
2pm -4pm:  
Proctor Group creation and Ordering Materials
- Virtual Office Hours Thursday March 6, 2025;  
11am -12pm:  
Accommodations Hierarchy, Ordering Materials  
and FAQ

## QR Code for Survey:



# Contact us for support:



OSSE:  
202-304-3269  
[OSSE.assessment@dc.gov](mailto:OSSE.assessment@dc.gov)



Pearson:  
866-688-9555  
<https://dc.mypearsonsupport.com/support-webform.html>



Thank you